

Newtown Cultural Arts Commission
February 26, 2013
Meeting Minutes

The Newtown Cultural Arts Commission held a meeting on Tuesday, February 26, 2013, at the HealingNewtown Arts Space, 5 Queen Street, Newtown, CT.

Members Present: Jennifer Johnston, Robert Rabinowitz, Laura Lerman, Donna Mangiafico, Donna Monteleone Randle, Jennifer Rogers, Ted Kreinik, Robert Kaiser

Members Absent: None

Sharon Cohen has resigned from the NCAC. One position therefore remains open.

Auxiliary Members Present: Terry Sagedy, Andrea Spencer

Guests: None

Jennifer Johnston called the meeting to order at 7:40 PM.

- Minutes: Minutes of January 22nd NCAC meeting, approved unanimously.
- Officers Report:
 - Jen Johnston (Chair):
 - Jen Johnston & Lisa Scails presented to CT State Legislature regarding Town/Organization Arts Grant opposing the \$500,000 cut (from \$2m to \$1.5m) making a case to reinstate the \$500k
 - Jen Johnston working on NCAC org chart: members/projects, to be completed this week.
 - HealingNewtown Arts Space needs a manager
- Treasurer's Report (Donna Mangiafico):
 - NCAC needs to decide if we should renew our Chamber of Commerce Membership.
 - NCAC needs to decide if we will attend Destination Newtown (May 1st)
- Motion by Donna Randle to spend \$75 to join Chamber of Commerce and \$150 for ½ a booth at Destination Newtown: Total \$225, seconded by Ted Kreinik Unanimously approved.
- Motion to reimburse Donna Mangiafico \$143.57 for Arts Festival web site by Laura Lerman. Seconded by Donna Randle. Unanimously approved.
- Motion by Jen Rogers to disperse \$500 from NCAC budget to Carol Collins (Art Contest winner), seconded by Donna Randle. Unanimously approved.
- Motion by Robert Rabinowitz to spend \$25 from the NCAC budget to reimburse Rob Kaiser for NCAC website, seconded. Seconded by Jen Rogers Approved Unanimously.
- NCAC Officers Election:
 - Motion by Ted Kreinik to re-elect all 3 existing officers with one vote, seconded by Donna Mangiafico. Passed unanimously.
 - Chairperson: Jennifer Johnston
 - Vice-Chairperson: Jennifer Rogers
 - Secretary: Robert Rabinowitz
 - Jen Johnston appoints Donna Mangiafico as Treasurer. Motion to accept by Jen J, seconded by Ted Kreinik Passed unanimously.

- Motion by Jen Johnston to reappoint the following Auxiliary Members, seconded by Jen Rogers. Approved unanimously.
 - Terry Sagedy
 - Andrea Spencer
 - Jim Cebry
 - Kate Katcher
 - Martin Blanco
- Motion by Robert Rabinowitz to approve the new By Laws as written. Seconded by Donna Randle. Approved unanimously
- HealingNewtown:
 - Motion by Jen Rogers to create a Standing Committee to be called the HealingNewtown Project. Seconded by Robert Rabinowitz. Approved unanimously.
 - Jen Johnston thanked everyone for all the time and effort to make HealingNewtown happen
 - Pat Llodra has contacted us regarding the Town Memorial. Rob Kaiser and Jen Johnston will participate with other commissions from the town.
 - Separate HealingNewtown Project meetings will be set up by HealingNewtown Project Chair (chair TBD).
 - Artwork and memorials continue to come in to HealingNewtown on nearly a daily bases.
 - Donations of equipment and supplies are starting to come in as well.
 - Event coverage – need to make sure that it is during regular hours or that someone with a key is available to open and close the space.
 - Need to establish rules for use of HealingNewtown Arts Space
- Grants/Scholarships:
 - Scholarships
 - Review of scholarship application
 - Motion to accept application by Laura Lerman, seconded by Donna Randle. Approved unanimously.
 - Discussion of how many \$1,000 scholarships to give.
 - Motion by Laura Lerman to set aside \$1,000 Arts Festival Budget for a scholarship to be awarded to a Newtown graduating student. Seconded by Robert Rabinowitz. Approved unanimously.
 - Grants
 - Robert Rabinowitz will send the draft grant application created last year to Donna Randle, Donna Mangiafico and Jen Rogers will update it as needed and send it to the full commission for review before the March meeting.
- Press Relations/Releases
 - Laura Lerman collects all information and events from the HealingNewtown website. Once a week she sends out press releases to about 20 media outlets
 - Laura Lerman will work on sending out a press release thanking our sponsors.
- Arts Festival:
 - Terry Sagedy, Chairperson of the Arts Festival Special Committee is requesting \$10,000 seed money to fund the initial costs of the 2013 Festival. (Supplies, electrical, tents, etc)
 - Jen Johnston: NCAC will need invoices for all expenses.
 - Motion by Donna Randle to appropriate up to \$10,000 as seed money expenses for the 2013 festival. Seconded by Ted Kreinik. Unanimously approved.
 - Sponsors are needed – please pass any contacts on to Terry Sagedy.
 - The art contest has ended and a winner has been selected.

- There will be posters and t-shirts made again this year
 - There will also be a calendar this year featuring 12 of the entries.
 - The festival this year has activities planned for the full week leading up to the festival weekend.
 - Laura Lerman will be in charge of publicity for Arts Festival
 - Arts Festival needs:
 - Treasurer
 - Head of Security
- Cultural Arts Center:
 - Jen Johnston and Jen Rogers to start the discussion about turning HealingNewtown into a more permanent Cultural Arts Center. A chairperson for the committee will be determined at a future date.
- Public Participation: None
- Other Business: Discussion of preserving not just art work but letters and documents that have been sent to Newtown. Discussion regarding how this can all be archived.

There being no further business, the meeting was adjourned at 10:00 pm

Next Meeting: Tuesday, March 26th 2013, HealingNewtown Arts Space, 5 Queen Street, Newtown, CT at 7:30 PM.

**Newtown Cultural Arts Commission
2013 Meeting Dates
Tuesdays - 7:30 PM**

January 22, 2013
February 26, 2013
March 26, 2013
April 23, 2013
May 28, 2013
June 25, 2013
July 23, 2013
August 27, 2013
September 24, 2013
October 22, 2013
November 26, 2013
December 17, 2013